

Subpoena Number: 2023/S/0014

Sections 18(c), 26(1) and 26(3) of the *Inquiries Act 1991*

**SUBPOENA TO PROVIDE A WRITTEN STATEMENT**

To: Ms Lauren Gillilands

Of: Australian Federal Police  
C/- Mr Calvin Gnech  
Gnech & Associates  
Level 8, 193 North Quay  
BRISBANE QLD 4000

I, WALTER SOFRONOFF KC, Chairperson of the Board of Inquiry established by the Inquiries (Board of Inquiry – Criminal Justice System) Appointment 2023 (NI2023-49)<sup>1</sup> dated 1 February 2023 require you to give a written statement to the Board of Inquiry pursuant to sections 18(c), 26(1)(b) and 26(3)(b) of the *Inquiries Act 1991* in regard to your knowledge of the matters set out in the Schedule annexed hereto.

YOU MUST COMPLY WITH THIS REQUIREMENT BY:

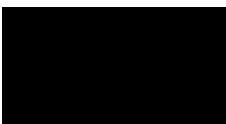
Giving a written statement signed and witnessed in accordance with section 7 of the *Oaths and Affirmations Act 1984* (ACT) to the Board of Inquiry on or before **5:00 pm AEDT on 4 April 2023**, by delivering it to Nara House, 3 Constitution Avenue, Canberra City ACT 2601.

A copy of the written statement must also be provided electronically by email at [BOI.Notices@inquiry.act.gov.au](mailto:BOI.Notices@inquiry.act.gov.au) with the subject line "Requirement for Written Statement".

If you believe that you have a reasonable excuse for not complying with this notice, you will need to satisfy me of this by the above date.

**Failure to comply with this notice without lawful excuse is a Contempt of Board and you may be dealt with accordingly.**

Date: 28 March 2023



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Walter Sofronoff KC  
**Chairperson**  
Board of Inquiry

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<sup>1</sup> The terms of reference of the Board of Inquiry, contained in NI2023-49 dated 1 February 2023 are set out as **Annexure A** to this subpoena.

**Subpoena 2023/S/0014****Schedule of Questions for Statement****Lauren Gillilands****Current Employment**

1. What is your current rank?
2. What is your current position within the Australian Federal Police (AFP)/ACT Policing?
3. Outline the job description for your current position. If you have a formal job description, **attach** a copy.
4. **Attach** a current CV.

**Tertiary Qualifications**

5. Outline your tertiary qualifications. Include details of where and when you obtained those tertiary qualifications.

**Courses and/or Diplomas**

6. Outline any courses, diplomas and/or designations have you completed/obtained. Include details of where and when you undertook the courses, diplomas and/or designations.

**Employment Chronology**

7. Outline any previous policing experience you had before joining the AFP/ACT Policing. Include any previous service history, with dates, and your station, rank and role.
8. When did you first join the AFP?
9. Why did you join the AFP?
10. What did your recruitment to the AFP involve? Include details of any training you received during recruitment to the AFP/ACT Policing. Include details about what the training involved, the organisation/department that provided the training and when you

received the training.

11. Outline your service history with the AFP. Include your rank, where you were stationed, the dates you held the various positions and the description of the role/job/work performed by you in the various positions. Include your rank at the relevant times. Outline the section and unit in which the position sat and the general description of the purpose of the relevant section and unit.
12. When did you start recruitment training with the AFP/ACT Policing? Include details of the training involved and the organisation/department that provided the training.
13. Outline your appointment to A/g Detective Sergeant - SACAT. Include details of the job description. **Attach** a job description if one exists.
14. Approximately how many sexual assault investigations have you conducted in your police career? Of those investigations, how many have you conducted in the Australian Capital Territory (ACT)?

### **Training and Education**

15. Outline the training and education you have received on and related to conducting sexual assault investigations. Include information about the dates you underwent the training, what the training and education involved and the name of the training provider. **Attach** a copy of your training record and the relevant training documentation/course material.
16. Outline the training/course you are currently in the process of completing. Include information about the date you commenced the training/course, what the training/course involves and the name of the training provider. **Attach** a copy of the relevant training documentation/course material.
17. Describe the correlation between the training and education you have received on and related to conducting sexual assault investigations and how investigations are conducted in practice.
18. Outline your observations and/or opinions of the experience and training levels of the

SACAT team members.

19. What training and experience did a member of the SACAT team require as at 1 February 2021. Has that changed? If so, when and what was changed? **Attach** a copy of the relevant training documentation/course material.
20. State whether, prior to and/or during your time in SACAT, you underwent any psychological assessments. Provide details of:
  - (a) whether the assessment was mandatory;
  - (b) your impressions of the purpose of the psychological assessment;
  - (c) the date(s) you underwent psychological assessment(s) (include reference to the date and how long you had been working in SACAT at that time or how long prior to commencing at SACAT you underwent the assessment);
  - (d) your understanding of how frequently psychological assessments for SACAT members is required; and
  - (e) your awareness of any policy, procedure, guideline and/or governance in relation to SACAT psychological assessments.

**Attach** a copy of any referenced agreement, policy, procedure, guideline and/or governance.

### **Organisational Structure**

21. Outline the AFP/ACT Policing structure/chain of command for SACAT as at February 2021. Include information about who occupied those positions at that time (including the rank and position that person holds) and the function you performed within that structure.
22. **Attach** an organisational structure/chart for the AFP as at February 2021. Identify in the organisational structure/chart each person in the SACAT, their rank and the position they occupied.
23. Outline the current structure/chain of command for the Criminal Investigations Team. Include information about when the structure changed, why it changed and the function you perform within that structure.

24. **Attach** a current organisational structure/chart for the AFP Criminal Investigations Team. Identify in the organisational structure/chart each person in the Criminal Investigations Team, their rank, and the position they occupy.

### **Duties and Responsibilities**

25. Explain your understanding of what a police officer's duties and responsibilities are in conducting a sexual assault investigation. Include references to relevant agreements, policies, procedures, guidelines and/or governance where appropriate. **Attach** a copy of any referenced agreement, policy, procedure, guideline and/or governance.
26. Outline your duties and responsibilities as an investigator in Criminal Investigations/SACAT in conducting a sexual assault investigation. Include information about who you directly report to and your direct reports. **Attach** a copy of any relevant agreements, policies and/or guidelines.

### **Triage Process for Sexual Assault Complaints**

27. Outline how sexual assault complaints are triaged through the AFP/ACT Policing. Distinguish between how both new and historical complaints are dealt with. If the process was different as at 23 March 2019 and/or 4 February 2021, outline how the process was different and how, when and why the process changed.
28. Identify within the Criminal Investigations Team, who would typically respond to a sexual assault complaint. Provide details about what initial steps are taken by the relevant AFP officer and the services offered to the complainant after making a complaint. If the process was different as at 23 March 2019 and/or 4 February 2021, outline how the process was different and when and why the process changed.

### **Investigating Sexual Assault Complaints**

29. Outline the typical process of conducting a sexual assault investigation from the perspective of your position as Acting Detective Sergeant. Include the following information:
- (a) the initial meet and greet with a complainant including the nature of the information

that is provided to the complainant at this stage;

- (b) the nature of the evidence that is ordinarily obtained;
- (c) the engagement of other relevant parties/entities such as support services and intermediary programs and the general nature of their support and involvement;
- (d) when the Office of the Director of Public Prosecutions (**ODPP**) or the Director of Public Prosecutions, Mr Shane Drumgold SC (**DPP**) would ordinarily be consulted; and
- (e) the evidence that would need to be obtained (particularly in historical matters where forensic evidence is unavailable).

**Attach** a copy of any policies, procedures, guidelines or documents which guide a sexual assault investigation.

- 30. State whether the typical process of conducting a sexual assault investigation has changed during the past four years. If so, provide details of how the process was different and how, when and why the process changed.
- 31. In your experience, state whether you have been involved in a sexual assault investigation in which the Superintendent is actively involved in the investigation. If so, provide details of the level and nature of the Superintendent's involvement.
- 32. Explain the adjudication process for compiling briefs of evidence for the ODPP. Provide details as to why the adjudication process is conducted. **Attach** a copy of any relevant documents, guidelines, policies, procedures and/or governance material. If the process has changed during the past four years, outline how the process was different and how, when and why the process changed.
- 33. Explain the redaction process undertaken by AFP/ACT Policing in compiling briefs of evidence. Provide details as to the information that is typically redacted and who typically undertakes the process. **Attach** a copy of any relevant documents, guidelines, policies, procedures and/or governance material. If the process has changed during the past four years, outline how the process was different and how, when and why the process

changed.

34. Outline the system and methods of communication the AFP/ACT Policing utilise to speak with sexual assault complainants. In particular, explain how frequently the AFP/ACT Policing communicates to a complainant during the conduct of an investigation and the modes of communication available for a complainant to communicate directly with the AFP/ACT Policing when required. **Attach** a copy of the relevant documents, guidelines, policies, procedures and/or governance material. If the system and methods have changed during the past four years, outline how the system and methods were different and how, when and why changes have occurred.
35. Describe the AFP/ACT Policing's "victim-centric" approach to liaising with sexual assault complaints. Provide examples to illustrate the approach where appropriate.
36. Explain your understanding of the threshold to charge a person with a sexual offence. Provide examples of what is required and what may affect the threshold, including your understanding of corroboration and whether it is required before charging a person for a sexual offence.
37. If your understanding of the threshold to charge a person with a sexual offence has changed in any way over the past four years, explain when, how and why it has changed.
38. Explain the process that is undertaken by AFP/ACT Policing when a further statement or further information is required from a complainant. **Attach** a copy of the relevant documents, guidelines, policies, procedures and/or governance material. If the process has changed during the past four years, outline how the process was different and how, when and why the process changed.
39. Following an investigation, explain the process that is undertaken by AFP/ACT Policing in advising and/or consulting with complainants when a decision is made to charge or not to charge. **Attach** a copy of the relevant documents, guidelines, policies, procedures and/or governance material. If the process has changed during the past four years, outline how the process was different and how, when and why the process changed.
40. State whether you believe any underlying cultural views have existed within the AFP in

the past four years with respect to conducting sexual assault investigations. Specifically, whether sexual assault complainants are treated differently to other victim/survivors of crime.

41. Outline the process for discontinuing an investigation at the request of a complainant. If the process has changed during the past four years, outline how the process was different and how, when and why the process changed.
42. State whether you believe any underlying cultural views have existed within the AFP in the past four years with respect to conducting sexual assault investigations *after* it has been reinstated by a complainant. Specifically in such instances, whether the sexual assault complainant is treated differently to other victim/survivors of crime and whether the conduct of the investigation is therefore affected in any way.

#### **Challenges, Issues and/or Pressures**

43. Explain any issues, challenges and/or pressures you perceive to have existed *within* the AFP/ACT Policing in the past four years that have hindered the conduct of sexual assault investigations. Provide examples where possible.
44. Explain any issues, challenges and/or pressures you perceive to exist *external* to the AFP/ACT Policing that hinder the conduct of sexual assault investigations. Provide examples where possible.

#### **Report of the Sexual Assault Prevention and Response Steering Committee**

45. State whether you have read the Sexual Assault Prevention and Response Steering Committee's report titled "Listen. Take Action to Prevent, Believe and Heal" published in December 2021 (**the Steering Committee's Report**).
46. Outline the steps taken by the AFP/ACT Policing in response to the Steering Committee's Report in relation to:
  - (a) cross-agency cooperation and communication with the Victims of Crime Commissioner for the ACT (**the Victims of Crime Commissioner**), Canberra



- Rape Crisis Centre and other relevant agencies;
- (b) implementing training for police officers in relation to conducting sexual assault investigations; and
- (c) dealing with sexual assault complainants generally.

Include details of when these steps were taken and the status of the implementation of these steps.

47. Outline whether you have observed a cultural shift within the ODPP in the prosecution of sexual assault offences since the release of the Steering Committee's Report. Provide details of the extent of any cultural shift and the reasons for your views.
48. Outline whether you have observed a cultural shift within the AFP/ACT Policing in its investigation and charging of sexual assault offences since the release of the Steering Committee's Report. Provide details of the extent of any cultural shift and the reasons for your views.

**Director of Public Prosecutions (DPP)/Office of the Director of Public Prosecutions (ODPP)**

49. Describe, the professional relationship between the ODPP and AFP/ACT Policing prior to the investigation of the allegations of Ms Brittany Higgins concerning Mr Bruce Lehrmann (**the Investigation**). Include details about whether the relationship was positive or whether you held any concerns about the relationship and the nature of those concerns.
50. During 2021, did the ODPP and AFP/ACT Policing hold regular meetings in relation to sexual offence matters? If so, outline your involvement (if any) in those meetings. Include details about the general nature of those meetings, including who was required to attend, the purpose and frequency of the meetings, whether any file notes were kept and by whom, and the extent of your involvement (if any).
51. Outline the typical level of involvement you have, as an investigator, with the DPP

directly or with the ODPP in an investigation/matter concerning sexual assault.

52. Detail your professional relationship with the DPP prior to the commencement of the Investigation. Include details about whether the relationship was positive or whether you held any concerns about the relationship and the nature of those concerns. Provide examples where appropriate.
53. Describe your professional relationship generally and the extent of your prior dealings with and/or knowledge (if any) of the ODPP Prosecutors involved in the Investigation prior to the commencement of the investigation, including but not limited to:
- (a) Ms Skye Jerome;
  - (b) Mr Mitchell Greig;
  - (c) Ms Sarah Pitney;
  - (d) Ms Erin Priestly; and
  - (e) Mr Andrew Chatterton.

Include details about your professional views (if any) about those prosecutors and the basis of those views, whether the relationship was positive or whether you held any concerns about the relationship and the nature of those concerns. Provide examples where appropriate.

54. Outline how often you have formally met with the DPP/ODPP to discuss the conduct of an investigation concerning sexual assault. Provide details of the nature of those investigations.

#### **Victims of Crime Commissioner**

55. Outline your professional dealings (if any) with the Victims of Crime Commissioner prior to the matter of *R v Lehrmann*.
56. Based on your experience as of 31 March 2021, describe the role performed by the Victims of Crime Commissioner (or her staff) exercising statutory functions under the *Victims of Crime Act 1994* (ACT) in relation to a victim of a sexual offence. Provide examples and details where appropriate.

57. Prior to *R v Lehrmann* had you conducted any sexual offence investigations where the Victims of Crime Commissioner (or her staff) had supported a complainant at court or acted as an intermediary between the police and the complainant or between the ODPP and the complainant? If so, provide an estimate of the number of investigations and a brief description of the nature of those investigations.

### **The Investigation**

58. When did you first become involved in the Investigation? Include information about who informed you of the Investigation, details of the information provided, the position that you were allocated and whether you had any prior awareness of the complaint. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. To the extent communications were verbal outline the parties to the communications and the effect of the words spoken (**the usual particulars**).
59. State whether you had any involvement in the Investigation in 2021. If so, provide details of the extent of your involvement and outline your interactions in chronological order. Include the following information about the interactions:
- (a) who initiated/arranged the interaction;
  - (b) the purpose of the interaction;
  - (c) where the interaction took place;
  - (d) the people in attendance;
  - (e) any evidence/material you were provided, including when you reviewed the evidence/material;
  - (f) the nature of the interaction in relation to:
    - i. the progress of the Investigation, including the evidence obtained and yet to be obtained;
    - ii. your views in relation to the prospects of the matter and the reasons for your views (in particular, in relation to threshold to charge); and
    - iii. your views you held in relation to the conduct of the Investigation to date, including the reasons for your views;
  - (g) whether any discussions were had about ways to retrieve the complainant's mobile

phone, including what methods were considered, who was involved in the discussions, the decisions made and the reasons for those decisions;

- (h) whether Ms Higgins was encouraged to not engage with media during the Investigation;
- (i) your impressions of the interaction; and
- (j) in relation to your engagement with Ms Higgins, whether you were involved in any discussions with other AFP/ACT Policing officers, the DPP/ODPP staff, legal representatives for and/or the Victims of Crime Commissioner following any of the interactions.

**Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. To the extent communications were verbal, provide the usual particulars.

60. In relation to the questions above, outline if you had any time over this period where you were not at work due to leave and/or personal reasons.

### **Trial**

61. Outline your role during the trial in the matter of *R v Lehrmann*. Specifically, in relation to providing briefings/updates on the progress of the trial in a Signal encrypted AFP/ACT Policing group chat. Provide details of who allocated you to this role and what the role entailed, including who you provided briefings/updates to. Include information about which AFP/ACT Policing officers were in the Signal encrypted group chat during the trial. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.
62. State the period of time you were not at the trial in the matter of *R v Lehrmann* for annual and/or personal leave reasons.
63. State the person/people allocated to your role during the trial in the matter of *R v Lehrmann* during the period of time you were on annual and/or personal leave.

64. In chronological order, outline your interactions with AFP/ACT Policing officers, the DPP/ODPP, the Victims of Crime Commissioner, the legal representatives for Mr Lehrmann, Ms Higgins and/or her legal representatives, and/or any other persons leading to and during the trial in the matter of *R v Lehrmann*. Include the following information about the interaction:
- (a) who initiated/arranged the interaction;
  - (b) the purpose of the interaction;
  - (c) where the interaction took place;
  - (d) the people in attendance;
  - (e) any evidence/material you were provided, including when you reviewed the evidence/material;
  - (f) the nature of the interaction in relation to your views concerning the conduct of the AFP/ACT Policing officers, the DPP/ODPP and/or the Victims of Crime Commissioner. Include the reasons for your views.
  - (g) Any email correspondence received from Commander Joanne Cameron in relation to interactions with ODPP staff and/or legal representatives for Mr Lehrmann;
  - (h) your overall impressions; and
  - (i) whether you were involved in any discussions with other AFP/ACT Policing officers, the DPP/ODPP staff, legal representatives for Mr Lehrmann, legal representatives for Ms Higgins and/or the Victims of Crime Commissioner following the interactions. If so, provide the usual particulars of this discussion and your impressions of these discussions.

The following date must be included:

- (j) 12 October 2022.

**Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.

*Impressions of the DPP/ODPP during the trial in the matter of R v Lehrmann*

65. Outline any issues and concerns you observed regarding the DPP's conduct during the trial in the matter of *R v Lehrmann*. Did you express these issues and concerns to anyone? If so, provide information about to whom you disclosed your concerns to and the reasons

or circumstances which gave rise to your concerns. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.

66. State whether you observed a breakdown of the relationship with the DPP/ODPP and the AFP/ACT Policing during the trial in the matter of *R v Lehrmann*. If so, provide details to the extent of the breakdown of the relationship and the effect this had on the Investigation and subsequent prosecution. Provide examples where appropriate.
67. Outline your impression of the treatment by the DPP/ODPP in the trial in the matter of *R v Lehrmann* towards you and other AFP/ACT Policing officers involved. Provide details of your impressions and examples where appropriate.

**Impressions of the Victims of Crime Commissioner during the Investigation and Trial in the Matter of *R v Lehrmann***

68. Outline any issues and concerns you had regarding the Victim of Crime Commissioner's conduct during the trial in the matter of *R v Lehrmann*. Did you express these issues and concerns to anyone? If so, provide information about to whom you disclosed your concerns to and the reasons or circumstances which gave rise to your concerns. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.
69. State whether you observed a breakdown of the relationship with the Victims of Crime Commissioner (or her staff) and the AFP/ACT Policing during the trial in the matter of *R v Lehrmann*. If so, provide details to the extent of the breakdown of the relationship and the effect this had on the Investigation and subsequent prosecution. Provide examples where appropriate.
70. Outline your impression of the treatment by the Victims of Crime Commissioner (or her staff) in relation to the Investigation and/or trial in the matter of *R v Lehrmann* towards you and other AFP/ACT Policing officers involved. Provide details of your impressions and examples where appropriate.

## Bail

71. Outline your interactions (if any) with the DPP/ODPP and/or the legal representatives for Mr Lehrmann in relation to the considerations for bail for Mr Lehrmann. State whether it is unusual for legal representatives to speak to the AFP/ACT Policing in relation to bail considerations. Include details about who was involved in those communications, the purpose of the communications, what was discussed, and your impressions of any communications. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.

## AFP Internal/Investigative/Tactical Reviews in relation to the Investigation

72. Provide an overview of the process governing the conduct of AFP Internal/Investigative/Tactical Reviews. Provide details of:
- (a) how an internal review is initiated. Provide examples of the circumstances which may give rise to an internal review;
  - (b) who is responsible for devising a team to conduct the review;
  - (c) the process for conducting an internal review; and
  - (d) who is informed of the recommendations from the review.

**Attach** a copy of any relevant agreements, policies and/or guidelines. If already attached and/or provided, refer to the relevant parts of your statement.

73. Outline the AFP Internal/Investigative/Tactical Review conducted in August 2021 in relation to the Investigation. Provide details of:
- (a) your role in relation to the review;
  - (b) who assigned you to the review;
  - (c) who you worked with;
  - (d) whether it was common to undertake a Tactical Review in relation to an investigation of this nature;
  - (e) the purpose and scope of the review;
  - (f) what the review involved (the plan and methodology);
  - (g) a summary of the findings; and

- (h) who the final report was provided to.

**Attach** a copy of the final report and any accompanying relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.

#### **Other Projects in relation to sexual assault investigations**

74. State whether you were involved in any other projects within the AFP/ACT Policing in relation to the conduct of sexual assault investigations. Include information about the project you were involved in relation to recommendation 15 of the Steering Committee's Report. Provide details of:
- (a) your role in relation to the project;
  - (b) who assigned you to the project;
  - (c) what details you were provided in relation to the role and/or project;
  - (d) whether it was common to undertake a project of this nature; and
  - (e) your experience (if any) in conducting a project within the AFP/ACT Policing.
75. For each project you were involved in within the AFP/ACT Policing in relation to sexual assault investigations provide details of:
- (a) your role in relation to the review;
  - (b) who assigned you to the review;
  - (c) who you worked with;
  - (d) whether it was common to undertake a Tactical Review in relation to an investigation of this nature;
  - (e) the purpose and scope of the review;
  - (f) what the review involved (the plan and methodology);
  - (g) a summary of the findings; and
  - (h) who the final report was provided to.

**Attach** a copy of the final report and any accompanying relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally,



provide the usual particulars.

### **Media**

76. State whether you believe the level of media involvement in the matter of *R v Lehrmann* affected the conduct of the Investigation of Ms Higgins' complaint. If so, include details about the basis for your views and provide examples where possible.
77. Outline your involvement (if any) in communication between the ODPP and the AFP/ACT Policing in relation to the preparation of implementation of the AFP media plan in relation to the Investigation, including but not limited to the AFP media plan distributed on 5 August 2021. Include details about whether you perceived the AFP's media plan to be adequate and provide reasons and examples where appropriate. **Attach** a copy of relevant communications including but not limited to correspondence, emails, text messages, file notes, diary notes and calendar invitations/appointments. In the event discussions occurred verbally, provide the usual particulars.
78. To the extent not addressed above, outline the communications (if any) you have received and/or had with the media in relation to the matter of *R v Lehrmann*. **Attach** a copy of any relevant communications including but not limited to correspondence, emails, text messages, social media messages, calendar invitations, calendar appointments, file notes and diary notes. In the event discussions occurred verbally, provide the usual particulars.

### **Board of Inquiry**

79. State whether you have spoken to any AFP/ACT Policing staff or any other persons (excluding your legal representatives) in relation to your provision of evidence to the Board of Inquiry under s 26(1)(b) of the *Inquiries Act 1991*. **Attach** a copy of any relevant communications including but not limited to correspondence, emails, text messages, social media messages, file notes and diary notes. In the event discussions occurred verbally, provide the usual particulars.
80. Outline any other matters you wish to raise with respect to the Terms of Reference of the Board of Inquiry.

## Notes

### Informal service

1. Even if this notice has not been served personally on you, you must, nevertheless, comply with its requirements, if you have actual knowledge of the notice and its requirements.

### Where the addressee is a corporation or agency

2. If this notice is addressed to a corporation or agency, the corporation or agency must comply with the notice by its appropriate person or proper officer.

### Objections

3. If you object to a document or thing produced in response to this notice being inspected by a party to the proceeding or anyone else, you must tell the Board of Inquiry about your objection and the grounds of your objection either orally on the return date for this notice or in writing before or after the return date.

### Production of copy instead of original

5. If the notice requires you to produce a document, you may produce a copy of the document unless the subpoena specifically requires you to produce the original.
6. The copy of the document may be—
  - (a) a photocopy; or
  - (b) in PDF format; or
  - (c) in any other electronic form that the issuing party has indicated will be acceptable.

### Contempt of Board of Inquiry

7. A person commits an offence if the person does something in the face, or within the hearing, of a board that would be contempt of court if the board were a court of record (see *Inquiries Act 1991*, s 36 (**Contempt of Board**)).
8. Failure to comply with a subpoena without lawful excuse is a Contempt of Board and may be dealt with accordingly.
9. Failure to comply with a subpoena may also be a criminal offence (see *Criminal Code*, s 719 (Failing to attend) and s 720 (Failing to produce document or other thing)).

### Protections

10. Where a person is required to produce a document (or other thing) or answer a question to the Board of Inquiry, that person is not able to rely on the common law privileges against self-incrimination and exposure to the imposition of a civil penalty to refuse to

produce the document or other thing or answer the question (see *Inquiries Act 1991*, s 19 (Privileges against self-incrimination and exposure to civil penalty)).

11. However, anything obtained because of the producing of the document or other thing, or the answering of the question, is not admissible in evidence against that person in a civil or criminal proceeding, except for an offence relating to the falsity or misleading nature of the document or other thing or answer, and for an offence against chapter 7 of the *Criminal Code* (see *Inquiries Act 1991*, s 19 (Privileges against self-incrimination and exposure to civil penalty)).

## ANNEXURE A

### Terms of Reference

1. The Board will inquire into:
  - (a) Whether any police officers failed to act in accordance with their duties or acted in breach of their duties:
    - i. in their conduct of the investigation of the allegations of Ms Brittany Higgins concerning Mr Bruce Lehrmann;
    - ii. in their dealings with the Director of Public Prosecutions in relation to his duty to decide whether to commence, to continue and to discontinue criminal proceedings against Mr Lehrmann in relation to those allegations;
    - iii. in their dealings with the legal representatives for Mr Lehrmann before, during or after the trial in the matter of *R v Lehrmann*;
    - iv. in their provision of information to any persons in relation to the matter of *R v Lehrmann*.
  - (b) If any police officers so acted, their reasons and motives for their actions.
  - (c) Whether the Director of Public Prosecutions failed to act in accordance with his duties or acted in breach of his duties in making his decisions to commence, to continue and to discontinue criminal proceedings against Mr Lehrmann.
  - (d) If the Director of Public Prosecutions so acted, his reasons and motives for his actions.
  - (e) The circumstances around, and decisions which led to the public release of the ACT Director of Public Prosecutions' letter to the Chief Police Officer of ACT Policing dated 1 November 2022.
  - (f) Whether the Victims of Crime Commissioner acted in accordance with the relevant statutory framework in terms of support provided to the complainant in the matter of *R v Lehrmann*.
  - (g) Any matter reasonably incidental to any of the above matters.
2. The Board will report to the Chief Minister by 30 June 2023.